

# Running Projects in the Community

## Aims

This course is about the skills needed to run any type of project in the community. By the end of the course, participants will know how to

- Assess needs within a community
- Develop a vision, aims and objectives
- Appraise options and test ideas
- Plan a project, taking account of resources
- Involve people in a project, taking account of skills and aspirations
- Manage, monitor and review a project.



## Outline programme

Session 1 Introduction to the course and to one another

Overview of the project management cycle

Defining problems and developing a vision

Session 2 Assessing resources

Generating possible solutions

Appraising and prioritising options

Session 3 Planning a project: Defining tasks; skills auditing; agreeing who does what; time-tabling; setting objectives; monitoring

Practice session

Session 4 Implementing a project and learning from experience

Review of course